



# Winnersh Primary School

## Class Teacher for SEMH SEND Unit

### Job Description

<b>Job Title:</b> Class Teacher for SEMH SEND Unit	<b>Job Ref:</b>
<b>School:</b> Winnersh Primary School	<b>Salary:</b> MPS £32,916 - £45,352 UPS £47,472 - £51,048
<b>Reports To:</b> Unit Lead (Deputy Head)	<b>Employment Status:</b> Permanent/ Full Time
<b>Grade:</b> MPS/UPS dependant on experience	<b>Hours of Work:</b> In line with Teachers pay and conditions

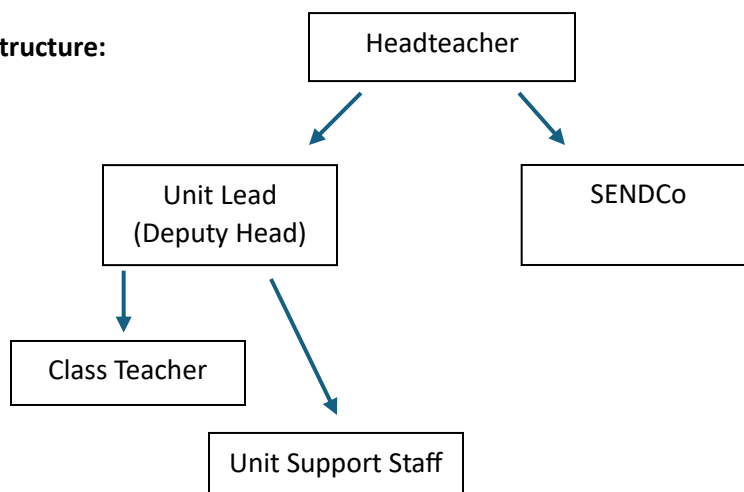
#### Job Purpose:

- To fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.
- To meet the expectations set out in the Teachers' Standards.
- To provide day to day high-quality teaching and effective use of resources. To improve learning standards and achievement for EHCP pupils linked to the unit.
- Alongside the unit lead, have responsibility for creating a warm and nurturing environment where priority will be given to establish and maintain positive relationships with the pupils and their families.

#### Departmental/Team Purpose:

The purpose of the unit is to meet the educational needs of children and young people within the local community that have additional SEMH needs.

#### Organisational Structure:



### **Safeguarding statement**

We take our safeguarding responsibilities very seriously, and we work hard to make sure our school has effective safeguarding systems in place. We expect everyone working in the school to share a common objective to help keep children and young people safe by contributing to:

- providing a safe environment for children and young people to learn in
- identifying children and young people who are likely to suffer significant harm and taking appropriate action with the aim of making sure they are kept safe both at home and in the education setting.

The following should be read in conjunction with the Teachers' Pay and Conditions Document (last updated in September 2023) and the National Standards for Teachers.

### **Main Tasks / Accountabilities**

- Model and promote the school's values, ethos, vision and policies, ensuring high standards for all pupils including those with additional needs.
- Establish a purposeful, inclusive and safe learning environment compliant with statutory safeguarding requirements so pupils feel secure and confident to contribute.
- Act as a positive role model, promoting pupils' self-regulation, independence, cooperation and the development of social communication, emotional, prosocial, behavioural and sensory skills.
- Work in effective partnership with parents/carers, maintaining clear communication and involving them in pupils' learning and wellbeing.
- Ensure a positive and inclusive experience for pupils attending the resource base, promoting high-quality teaching, effective learning and a broad, balanced timetable tailored to individual needs.
- Observe, record and assess pupils' learning, using this information to inform planning and next steps.
- Monitor and support positive/pro-social behaviour and wellbeing through a therapeutic thinking approach.
- Ensure that EHCPs are implemented effectively and that all statutory timescales for annual reviews are met.
- Draw on the expertise of colleagues and seek information, advice and support from external agencies when needed.
- Be proactive in personal professional development and contribute to colleagues' development through activities such as INSET and action research.
- Contribute positively to the wider life of the school, including educational visits (including residentials), special events, PTA activities and calendar events as appropriate.

### **Professional Attributes**

- Maintain high expectations of all pupils, supporting them to reach their full potential.
- Build fair, respectful, trusting, supportive and constructive relationships with pupils.
- Demonstrate and model positive values, attitudes and professional behaviour.
- Maintain up-to-date knowledge of teachers' professional duties and the statutory frameworks within which they work.
- Support the development and implementation of policies and practices, including those promoting equality of opportunity.
- Communicate effectively with pupils, colleagues, parents and carers, sharing timely and relevant information about progress, wellbeing and attainment.
- Recognise and respect the contributions made by colleagues and families in supporting pupils' development.
- Work collaboratively within teams and the wider staff body.
- Uphold high standards in classroom management and curriculum delivery.

- Support and positively contribute to decision-making processes.
- Participate in appraisal and evaluate personal performance, seeking continuous professional improvement and engaging with CPD.
- Demonstrate creativity and constructive critical thinking, adapting practice where beneficial.
- Contribute to staff meetings and the development of whole-school aims, objectives and policies.
- Comply with and uphold all policies.
- Be aware of individual pupils' needs and ensure appropriate communication with relevant staff, including those responsible for safeguarding.
- Use current teaching and learning strategies appropriately and stay informed about curriculum developments.

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### **Professional Knowledge**

- Share responsibility for the education, welfare and discipline of all pupils.
- Encourage pupils to learn to the best of their ability and to continually improve their performance and attainment.

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### **Professional Skills**

- Plan and teach challenging, engaging and motivating lessons aligned with the National Curriculum and informed by realistic expectations.
- Use English, maths and ICT effectively to support teaching.
- Demonstrate up-to-date knowledge of a wide range of teaching, learning and behaviour-management strategies, adapting them to personalise learning.
- Uphold high standards of discipline and apply consistent behaviour expectations while understanding individual needs.
- Set, monitor, assess and record pupils' work, and report effectively on progress, attainment and development.
- Use a range of assessment approaches, including formative assessment, to support learning.
- Provide written and verbal reports to parents and remain available for discussions about concerns.
- Provide assessments and references for individual pupils as required.
- Work cooperatively with the Headteacher and colleagues on planning, resources and teaching materials.
- Create a well-organised, stimulating learning environment that supports academic, social, emotional and physical development.
- Manage and maintain classroom resources effectively and safely.
- Communicate any concerns about pupils to the Senior Leadership Team or Headteacher.
- Implement all Health and Safety procedures.
- Maintain required SEND records and liaise with external agencies as appropriate.
- Work closely with staff regarding pupil progress
- Undertake playground duties, assemblies and rota responsibilities as agreed.
- Attend Parent Evenings and Open Evenings.
- Provide required planning documentation (lesson plans, medium- and long-term plans) to school leaders.
- Supply information required for school returns and reports.
- Be available in class before pupils arrive and after dismissal.
- Ensure pupils' work is displayed in appropriate areas around the unit.